

Quote no. THP19277

13th July 2020

22 Gordandale Road

SW19 8EN

FAO Sophie Hulm

Re: Waterproofing works at Jebb Avenue, Brixton

Dear Sophie,

We thank you for your recent enquiry to carry out the BMI Icopal 20 year overlay system at the above. All as per specification no. 38232 and visit to site

For the sum of £44,400.00 subject to VAT

Our Quote includes:

1. Supply of scaffolding edge protection to entire roof perimeter inclusive of 3 storey access tower
2. Portable toilet for duration of the works
3. All fencing/compound and storage facilities to carry out the works
4. All health and safety requirements. Documentation etc
5. A generator powered hoist to carry materials to the roof (no power required from residence)
6. Supply and install new Icopal felt overlay system all as per specification provided
7. Includes areas of Liquid overlay system around flame free zones
8. Overlay system to 2no tank room roofs
9. Removal of existing tank room doors and clear from site
10. Supply and install 2no FD30 flush plywood doors including all hardware
11. Decorate 2no tank room doors with primer, undercoat and gloss finish (colour tbc)
12. Leave site clean and tidy on completion

We hope our offer is of interest

If you have any queries please do not hesitate to get in touch

Yours faithfully

Tom Peck Estimator



High Performance Felt • Asphalt • Slating • Tiling • Lead • Seamless Waterproofing

ORDER FORM

COMPANY NAME: _____

ADDRESS: _____

Tel No: _____

Mobile: _____

Email: _____

QUOTATION No: _____

I/We accept your quotation no 19277 and the contract's specific Conditions

I/We have read your terms and conditions and agree with them in their entirety

I/We also accept your payment conditions/ terms and my preferred method of payment is

BACS

☐

Cheque

☐

Invoice address if different from the above: _____

If you operate a purchase order system you must send this together with this signed form

SIGNED _____ PRINT NAME _____ DATE _____

Please complete and sign this form as soon as possible to avoid any delay in programming your works.

This form should be returned as an electronic attachment and a hard copy returned by post.

Full payment with order is required on all domestic properties and all contracts under £1,000.00 Exc Vat



GENERAL TERMS AND CONDITIONS:

The term “**Customer**” herein used shall where applicable and include the Client, Customer, Owner, General Contractor or his agent and the term “**Roofer**” shall mean **Capital Roofing Co. Ltd.**

1 PAYMENT CONDITIONS:

- a) Full payment is required with order on all domestic properties or any work that is under £1,000 excluding VAT
- b) After scaffolding has been erected or materials have been delivered on site, an application for payment will be issued to a value to cover these costs plus and administration and handling charge of 10%.
- c) Unless otherwise agreed, payment is due on completion of all works.
- d) Overdue accounts are subject to interest charges of 5% over and above current bank base rate, per annum.
- e) Cancellation of any contract or order will be charged for at a minimum of 20% of the contract sum, or the total of all costs incurred, whichever is the greater.
- f) There is a 3% surcharge on all credit card payments, Paypal and debit cards are non-chargeable.
- g) All work carried out and materials on site remain the property of the “**Roofer**” until paid for in full.
- h) Guarantees are only issued and become valid when full payment is made.
- i) The cost for providing the guarantee certificate on this contract will be £1
- j) The cost for providing the O & M Manual on this contract will be £1
- k) Due to new government legislation all government funded projects are now exempt from retention i.e. retention must not be deducted if a guarantee is offered on completion.

2. SPECIAL CONDITIONS APPLICABLE TO ROOFING WORK

- 1) This quotation is a fixed price for two months, unless otherwise agreed in writing.
- 2) A written order must be received stating your/our payment terms before any work is carried out. You must also sign to confirm you have read and agreed to our Terms & Conditions.
- 3) We require the free use of the “**Customer’s**” water and electrical supplies when or if required.
- 4) If our operatives consider that the weather conditions are unsuitable e.g. too dangerous for safe working, they will leave the site. You will not be charged any extra for any time lost in this way. However, if there is a time limit on the contract an extension of time will be required.
- 5) Unless otherwise stated where stripping is involved we have only allowed to remove one existing roof i.e. 20mm asphalt or 3 layers of felt, without insulation. If additional roofs or layers are found, additional costs will be incurred.
- 6) We have only allowed in our quotation to lay the new roofing materials to the existing falls.
- 7) We cannot be held responsible for the decay of chipboard decking beneath new waterproofing membranes. Adequate void ventilation should be provided to reduce the risk of condensation forming on the underside of the chipboard decking.

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- 24) These cables include: BT, Data, Computer and all other electrical cables. It is the **"Customer's"** responsibility under current Health & Safety legislation to see that this area is safe for our operatives and does not form a hazard in any way including any trip hazards. Likewise, all fans, ventilators and air conditioning units must be removed prior to works commencing. If such cables remain in place we cannot accept any responsibility for their damage or disruption to the services they provide.
- 25) It is the responsibility of the **"Customer"** and The Building Owner to notify the **"Roofer"** about asbestos products or asbestos based material in the vicinity where it would be likely to be encountered by our operatives carrying out their normal duties. These responsibilities fall under The Health & Safety at Work Act for 1974 and The Control of Asbestos at Work Regulations (CAWR).
- 26) Unless otherwise stated in our quotation, we have allowed for the work to be carried out during our normal working hours which are 7am to 4pm.

In the event we are asked to carry out work outside these hours and additional expense is incurred, then the **"Roofer"** will advise the **"Customer"** of the additional cost thereof as soon as is practical and in advance of carrying out the work, and will require the **"Customer's"** written instructions and acceptance of the additional cost before the work is undertaken.

- 27) The **"Customer"** is required to protect the surface of the roof from trafficking damage or disturbance from operations of any nature other than those carried out by the **"Roofer"**.
- 28) The **"Customer"** is required to ensure continuity of supply for all services they have undertaken to provide. Where these are interrupted and our working is affected, we will endeavour to minimise resulting unproductive costs but it has to be appreciated that if interruption of supply beyond our control results in a financial loss to the **"Roofer"** then we reserve the right to charge the **"Customer"** for such loss.
- 29) A typical example is asphalt, which once mixed and allowed to cool, cannot be reused, or if our liquid products have been mixed they must be used within 20 minutes or discarded.
- 30) You may notice different shades on surfaces with the finished product, as with all roofing systems, which is due to the manufacturing process and therefore out of our control.
- 31) This quotation has been created for the use of the **"Customer"** and the **"Roofer"** only. Should the quantities, measurements etc. be passed on to any other parties without permission from the **"Roofer"** the recipient will be liable for our surveying fees.
- 32) Prior to carrying out the liquid waterproofing works, AC/ chillier units, cable trays, pipe work, that prevent the execution of the waterproofing are to be lifted or decommissioned at the clients additional expense in order to enable the waterproofing works to be carried out beneath this type of equipment. If the equipment cannot be lifted, or moved, these areas will not be included in any warranty provided. The **"Customer"** is to employ his own engineer to carry out this work unless agreed otherwise.
- 33) If an existing lightning conductor system is to be lifted from the roof area in order for the **"Roofer"** to carry out works and reinstated, the testing and any making good of any defects to the system will be charged at additional cost or carried out at the **"Customer's"** own expense.
- 34) When using the **"Customer's"** fall and arrest system, should we be asked to carry out any roofing works using an existing fall and arrest system, the **"Customer"** should provide documentation stating it is certified for safe use.